

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, **November 14, 2016** in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Joseph R. Wales
Trustee Francis T. Hogenkamp
Trustee Matthew J. Hartung

Others present:

Dir. Of Public Works Michael P. Murphy
Deputy Clerk Treasurer Kelly Stressinger
Code Enforcement Officer Jeffrey Sweet
Asst Code Enforcement James Larivey

Mayor Clinton made the following announcement:

"Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit."

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the minutes of October 24, 2016 be approved as received.

On the question: 3 voting "Aye" 0 voting "Nay" Carried

Moved by Deputy Mayor Wales, seconded by Trustee Hartung that the vouchers numbering 1285 to 1323 in Abstract #8 of 2016-2017 in the amount of \$142,839.81 be paid as presented.

On the question: 3 voting "Aye" 0 voting "Nay" Carried

Comments from the floor of items not on the agenda.

Howard Rost wished everyone a Happy Thanksgiving.

Reports:

Moved by Trustee Wales, seconded by Trustee Hogenkamp that the reports of the Water Department and Treasurer for the month of October be received and filed.

On the question: 3 voting "Aye" 0 voting "Nay" Carried

- Code Enforcement Officers Sweet / Larivey had nothing to report.
- Director of Public Works Murphy had nothing to report.
- Trustee Hartung had nothing to report.
- Trustee Hogenkamp reported he and four Boy Scouts planted five trees in the Village last weekend funded by the grant the Village received in June for \$700 from the NYS Urban Forestry. He added there are five more trees that can be planted and if anyone is interested in having a sugar maple placed on their property to call the Village office.

- Deputy Mayor Wales reminded residents when raking leaves, please place in front of your property, but not in the roadway. Deputy Mayor Wales also announced our Holiday in the Park event will be held on December 3, 2016 from noon – 3pm; the event will be back at the DPW Garage, Library and Train Depot and we are looking for sponsors for the event. He also reported there is a service on Veterans Day every year on the eleventh day of the eleventh month at Veterans Park at 11:11 a.m. Next year they may need a microphone for the speaker during the service.

Howard Rost thanked the Mayor for attending the Veteran’s Day Service.

- Mayor Clinton reported the Holiday in the Park parade will start near the four corners and head down to the library this year.
- Deputy Clerk Treasurer Stressinger had nothing to report.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the following resolution be adopted:

WHEREAS, Mary Beth Jensen, Village Clerk-Treasurer of the Village of Orchard Park, Inc. has delivered to the Board of Trustees an account of the 2016 Village taxes remaining unpaid and said account shows the description of each parcel of real property upon which taxes remain unpaid, person or persons in whose name property is assessed and the amount of unpaid tax, and

WHEREAS, said Village Clerk-Treasurer having made an oath before the officer authorized to administer oaths, and the taxes mentioned in such account therein remain unpaid and that after diligent efforts she has been unable to collect the same

NOW, THEREFORE BE IT RESOLVED, that pursuant to Section 1436 of the Real Property Tax Law, said Mary Beth Jensen, as Village Clerk-Treasurer of the Village of Orchard Park, Inc. be credited with the amount of \$13,468.74 the amount of the unpaid 2016 Village taxes.

On the question: 3 voting “Aye” 0 voting “Nay” Carried

Moved by Trustee Wales, seconded by Trustee Hartung that the following resolution be adopted:

WHEREAS, there remains unpaid Village taxes on certain Village properties, and

WHEREAS, these unpaid taxes have been compared to the original tax roll and are correct, and

WHEREAS, the Board of Trustees of the Village of Orchard Park, Inc. has entered into an agreement with the County of Erie to collect the unpaid Village taxes,

NOW, THEREFORE BE IT RESOLVED, that the Village Clerk Treasurer, Mary Beth Jensen, be instructed to turn over the unpaid 2016 Village taxes in the amount of \$13,468.74 to the County of Erie for collection.

On the question: 3 voting “Aye” 0 voting “Nay” Carried

Moved by Trustee Hogenkamp, seconded by Trustee Wales to authorize Mayor Clinton to sign an agreement appointing Robert Benshadle of BMG of WNY, Inc. as Broker of Record for Independent Health Insurance coverage.

On the question: 3 voting “Aye” 0 voting “Nay” Carried

Mayor Clinton mentioned there will be no Broker cost to the Village.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp authorizing Director Murphy to sign a Shared Service Agreement with the NYSDOT for a term of two years.
 On the question: 3 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Wales, seconded by Trustee Hartung to extend the Refuse and Recycling Contract with Waste Management, Inc. for an additional three year term from June 1, 2017 – May 31, 2020.
 On the question: 3 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hogenkamp, seconded by Trustee Wales, that Clerk Jensen and/or Deputy Clerk Treasurer Stressinger be authorized to attend a presentation by Edmunds & Associates to demonstrate ERP software, with all expenses incidental to presentation to be paid by the Village.
 On the question: 3 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the inventory of concrete forms, freight line single dump, utility trailer and sidewalk sweeper stored at the DPW Garage be declared surplus equipment and Director of Public Works Murphy be authorized to sell them at auction, or dispose of them as he deems most profitable.
 On the question: 3 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Wales, seconded by Trustee Hogenkamp, that the Village of Orchard Park establish the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records of activities maintained and submitted by these officials to the clerk of this body: (he mentioned the schedule can be viewed and did not read through it)

TITLE	NAME	STANDARD WORK DAY	TERM BEGINS / ENDS	DAYS PER MONTH REPORTED	TIME KEEPING SYSTEM
Village Clerk and Treasurer	Mary Beth Jensen	7 hour work day	Term: 04/13/15-04/10/17	22.67 days per month	no
General Crew Chief	Andrew Slotman	8 hour work day	Term: 04/13/15-04/10/17	23.28 days per month	no
Deputy Clerk and Treasurer	Kelly Stressinger	7 hour work day	Term: 04/11/16-04/10/17	23.14 days per month	no

On the question: 3 voting "Aye" 0 voting "Nay" Carried

The next regular meeting is scheduled for November 28, 2016.

Moved by Trustee Wales, seconded by Trustee Hogenkamp to adjourn at 7:15 pm.
 On the question: 3 voting "Aye" 0 voting "Nay" Carried

Respectfully submitted
 Kelly Stressinger
 Deputy Village Clerk-Treasurer