

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, April 10, 2017 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee William D. Reuter
Trustee Jonathan E. McNatty

Others present:

Dir. Of Public Works Michael P. Murphy
Clerk-Treasurer Mary Beth Jensen
Code Enforcement James Larivey

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Judge Edward Pace swore in the newly elected.

Mayor Clinton opened the organizational meeting at 7:04 p.m. and made the following Trustee/Mayoral duty designations:

- Mayor Clinton
 - Chief Fiscal Officer
 - Budget Director
 - Personnel Officer
 - Business Community Liaison
 - Insurance
 - Town Board Liaison
 - Youth Court Liaison
- Trustee Hartung
 - Deputy Mayor
 - Village Events and Celebrations
 - Planning Board Liaison
 - Youth Liaison
 - Public Works / Water
- Trustee Hogenkamp
 - Beautification
 - Senior Projects
 - Street Lights, Sidewalks & Signals
 - State & County Liaison
- Trustee Reuter
 - Finance and Budget
 - Franchises
 - Solid Waste & Recycling

- Revenue from outside the Village
- Website Review
- Policy and Procedure Review
- Trustee McNatty
 - Master Plan Update
 - Zoning Board Liaison
 - Building Department Liaison
 - Village Code Review

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that the Mayor's Trustee Duty Designations be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Member of the Zoning Board of Appeals – William Riter

Moved by Trustee Hartung, seconded by Trustee McNatty that the Mayor's five year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Member of the Planning Board – Myrna Woodard

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that the Mayor's five year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Clerk-Treasurer – Mary Beth Jensen

Affirmative Action Officer – Mary Beth Jensen

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's two year appointments be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Director of Public Works – Michael P Murphy

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Deputy Clerk-Treasurer – Kelly M. Stressinger

Moved by Trustee Hartung, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Attorney – Philip M. Marshall

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Prosecutor – Nancy Hart

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Assistant Code Enforcement Officer – Jeffrey Sweet

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Code Enforcement Officer – James Larivey

Moved by Trustee Hartung, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Chairman - Zoning Board of Appeals – Michael Borowiak

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Chairman - Planning Board – Ronald G. Tronolone

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Alternate member of the Zoning Board of Appeals – Scott Hartung & Dave Obrochta

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that the Mayor's one year appointments be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Secretary - Zoning Board of Appeals – Christine Hanavan

Moved by Trustee Hartung, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Historian - Suzanne Kulp

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Deputy Dog Control Officers –Wende Mulawka

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Registrar – Remy Orffeo

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Deputy Registrar - Kathy Swarbrick

Moved by Trustee Hartung, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Acting Village Justice – Philip M. Marshall

Moved by Trustee Reuter, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Clerk to Village Justice – Maria Falzone

Moved by McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Clerk (Court) – Cynthia Jondle

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Disaster Coordinator – Rich Mrugalski

Moved by Trustee Hartung, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Assistant Disaster Coordinators – Andrew Geist and Jeffrey Sweet

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that the Mayor's one year appointments be approved.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee McNatty, seconded by Trustee Hartung that the regular Village Board meeting for the fiscal year 2017-2018 be scheduled for 7:00 PM on the second and fourth Monday of each month, with the following exceptions:

- July, August & December 2017 the Village Board will only meet on the second Monday.

Be it further moved that a work session for the Board of Trustees be scheduled on each Monday of the month as needed.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that the Planning Board Meetings be scheduled the first Tuesday of each month at 7:00 PM, except for the month of July, the meeting is scheduled for July 11th.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hartung, seconded by Trustee McNatty that the Zoning Board Meetings be scheduled for the fourth Wednesday after the first Tuesday of the month at 7:00 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that Community Bank be designated as the official depository for the Village of Orchard Park for the fiscal year 2017-2018.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee McNatty, seconded by Trustee Hartung that the Orchard Park Bee be named the official newspaper and the Buffalo News be named the alternate official newspaper for the Village of Orchard Park for the fiscal year 2017-2018.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hartung, seconded by Trustee Reuter that Mayor Clinton be authorized to sign a one year extension agreement with Nussbaumer & Clark, Inc. retaining their engineering services on an "as needed" basis.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hartung, seconded by Trustee McNatty that a stipend of \$50 per month be credited to Director Murphy for cell phone use.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that Medicare costs deducted from his Social Security payments, be reimbursed to Director Murphy.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee McNatty, seconded by Trustee Hartung that the mileage rate be set for the fiscal year 2017-2018 at 53.5 cents per mile.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that the Village Justice be authorized to hire a stenographer when necessary at a cost up to \$100.00 per hour for the fiscal year 2017-2018.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hartung, seconded by Trustee McNatty that representatives of the Village be authorized to attend Erie County Village Officials meetings, the Erie County Governments meetings, the N.Y.S. Conference of Mayors meetings and the Annual Southern Tier West Conference, with all expenses incidental to the meetings to be paid by the Village.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that the Clerk and Deputy Clerk be authorized to attend Erie County Municipal Administrative Officers Association meetings and the NYCOM and OSC Fall Training School with all expenses incidental to the meetings to be paid by the Village.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee McNatty, seconded by Trustee Hartung that the Director of Public Works be authorized to attend the Erie County Town Highway Superintendents Association meetings and the Village Public Works and Streets Superintendents meetings with all expenses incidental to the meetings and schools to be paid by the Village.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that two Department of Public Works employees be authorized to attend NYCOM Public Works School to be held in the fall and the N.Y.S. Rural Water School with all expenses incidental to the schools to be paid by the Village.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hartung, seconded by Trustee McNatty that the Code Enforcement Officer and Assistant Code Enforcement Officer be authorized to attend the Niagara Frontier Building Officials meetings with all expenses incidental to the meeting to be paid by the Village.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

This concluded the Organizational Meeting.

Mayor Clinton gave a brief overview of the tentative budget, highlighting the rate of \$4.08, which was below the tax cap and the fact that the water rate and garbage rate did not change.

Mayor Clinton opened the budget hearing at 7:17.

Mayor Clinton asked three times for comments in favor and three times for comments opposed to the tentative budget. There were no comments.

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that the tentative budget hearing be closed at 7:18 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee McNatty, seconded by Trustee Hartung that the budget for the fiscal year 2017-2018 be adopted as presented.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Reuter, seconded by Trustee Hogenkamp that the minutes of March 27, 2017 be approved as received.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hartung, seconded by Trustee McNatty that the vouchers numbering 1528 to 1551 in Abstract #17 of 2016-2017 in the amount of \$16,893.21 be paid as presented.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the reports of the Village Justice, Assistant Village Justice, Water Department and Treasurer for the month of March 2017 be received and filed.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Reports:

- Code Enforcement Officer James Larivey had nothing to report.
- Director of Public Works Murphy had nothing to report.
- Trustee Reuter had nothing to report.
- Deputy Mayor Hartung
 - Congratulated the newly elected.
 - Thanked the Mayor for his appointment as Deputy Mayor.
- Trustee Hogenkamp reported
 - Trees are available upon request, please contact the Village Office.
 - Congratulated the elected "team" and the Village.

- The new waterlines planned for East and West Quaker will reduce the high cost of water breaks in that area and will also include the replacement of sidewalks on the north side of the road.
- Trustee McNatty had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton reported
 - The new water line project on East and West Quaker is moving along.
 - Water meters are aging in the Village and will be replaced.
 - The Village had diseased and dangerous trees taken down throughout the Village. The stumps will be ground and lawn damage will be repaired.

Moved by Trustee Hogenkamp, seconded by Trustee Reuter that Mayor Clinton be authorized to sign a contract with Independent Health renewing employee health insurance coverage for the period June 2017-May 2018.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hartung, seconded by Trustee McNatty to authorize Mayor Clinton to sign the Employee Memorandum of Understanding and Administrative Policy for the fiscal year 2017-2018.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

The next regular meeting is scheduled for April 24, 2017.

Moved by Trustee Hartung, seconded by Trustee Reuter to adjourn at 7:25 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Respectfully submitted

Mary Beth Jensen
Village Clerk-Treasurer