

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, April 9, 2018 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee Jonathan E. McNatty

Others present:

Dir. Of Public Works Michael P. Murphy
Clerk-Treasurer Mary Beth Jensen
Code Enforcement James Larivey

Members excused:

Trustee Shannon S. Fuhrman

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Mayor Clinton opened the organizational meeting and made the following Trustee/Mayoral duty designations:

- Mayor Clinton
 - Chief Fiscal Officer
 - Budget Director
 - Personnel Officer
 - Business Community Liaison
 - Insurance
 - Town Board Liaison
 - Youth Court Liaison
- Trustee Hartung
 - Deputy Mayor
 - Village Events and Celebrations
 - Planning Board Liaison
 - Youth Liaison
 - 20A Watermain Replacement Project Liaison
- Trustee Hogenkamp
 - Beautification
 - Senior Projects
 - Street Lights, Sidewalks & Signals
 - State & County Liaison
 - Town Tree conservancy Liaison
 - WNY Railway Restoration Project
 - Rails to Trails Liaison

- Trustee Fuhrman
 - Public Works Liaison
 - Franchises
 - Solid Waste & Recycling
 - Revenue from outside the Village
 - Policy and Procedure Review
- Trustee McNatty
 - Master Plan Update
 - Zoning Board Liaison
 - Building Department Liaison
 - Village Code Review
 - Public Safety
 - Website Review

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Mayor's Trustee Duty Designations be approved.

On the question:	3 voting "Aye" Trustee Hartung Trustee Hogenkamp Trustee McNatty	0 voting "Nay"	Carried
------------------	---	----------------	---------

Member of the Zoning Board of Appeals – Gary Philips

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Mayor's five year appointment be approved.

On the question:	3 voting "Aye" Trustee Hartung Trustee Hogenkamp Trustee McNatty	0 voting "Nay"	Carried
------------------	---	----------------	---------

Member of the Planning Board – Robert Newton

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's five year appointment be approved.

On the question:	3 voting "Aye" Trustee Hartung Trustee Hogenkamp Trustee McNatty	0 voting "Nay"	Carried
------------------	---	----------------	---------

Director of Public Works – Michael P Murphy

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question:	3 voting "Aye" Trustee Hartung Trustee Hogenkamp Trustee McNatty	0 voting "Nay"	Carried
------------------	---	----------------	---------

Deputy Clerk-Treasurer – Kelly M. Stressinger

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Mayor's one year appointment be approved.

On the question: 3 voting “Aye” 0 voting “Nay” Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Attorney – Philip M. Marshall

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 3 voting “Aye” 0 voting “Nay” Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Prosecutor – Nancy Hart

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 3 voting “Aye” 0 voting “Nay” Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Code Enforcement Officer – James Larivey

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Mayor's one year appointment be approved.

On the question: 3 voting “Aye” 0 voting “Nay” Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Chairman - Zoning Board of Appeals – Steve Snyder

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 3 voting “Aye” 0 voting “Nay” Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Chairman - Planning Board – Ronald G. Tronolone

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Secretary - Zoning Board of Appeals – Christine Hanavan

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Alternate members of the Zoning Board of Appeals – Scott Hartung and Dave Obrochta

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointments be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Historian - Suzanne Kulp

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Dog Control Officers –Kevin Masterson, Wende Mulawka, and Thomas McCarthy

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Mayor's one year appointments be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Registrar – Remy Orffeo

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Deputy Registrar - Kathy Swarbick

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Associate Village Justice – Philip M. Marshall

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Clerk to Village Justice – Maria Falzone

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Clerk (Court) – Cynthia Jondle

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Disaster Coordinator – Rich Mrugalski

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Assistant Disaster Coordinator – Andrew Geist

Moved by Trustee McNatty, seconded by Trustee Hartung that the Mayor's one year appointment be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the regular Village Board meeting for the fiscal 2018-2019 be scheduled for 7:00 PM on the second and fourth Monday of each month, with the following exceptions:

- July, August & December 2017 the Village Board will only meet on the second Monday.

Be it further moved that a work session for the Board of Trustees be scheduled on each Monday of the month as needed.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Planning Board Meetings be scheduled the first Tuesday of each month at 7:00 PM, with the following exceptions:

- ❖ for the month of January, the meeting is scheduled for January 8, 2019.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee McNatty, seconded by Trustee Hartung that the Zoning Board Meetings be scheduled for the fourth Wednesday after the first Tuesday of the month at 7:00 p.m., except for January, the meeting is scheduled for January 30, 2019.

- ❖ Meeting times and dates are listed on the Village Website Calendar.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that Community Bank be designated as the official depository for the Village of Orchard Park for the fiscal year 2018-2019.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Orchard Park Bee be named the official newspaper and the Buffalo News be named the alternate official newspaper for the Village of Orchard Park for the fiscal year 2018-2019.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee McNatty, seconded by Trustee Hartung that Mayor Clinton be authorized to sign a one year agreement extension with Nussbaumer & Clark, Inc. retaining their engineering services on an "as needed" basis.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that a stipend of \$50 per month be credited to Director Murphy for cell phone use.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that Medicare costs deducted from his and his spouse's Social Security payments, be reimbursed to Director Murphy.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee McNatty, seconded by Trustee Hartung that the mileage rate be set for the fiscal year 2018-2019 at 54.5 cents per mile.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Village Justice be authorized to hire a stenographer when necessary at a cost up to \$100.00 per hour for the fiscal year 2018-2019.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that representatives of the Village be authorized to attend Erie County Village Officials meetings, the Erie County Governments meetings, the N.Y.S. Conference of Mayors meetings and the Annual Southern Tier West Conference, with all expenses incidental to the meetings to be paid by the Village.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee McNatty, seconded by Trustee Hartung that the Clerk and Deputy Clerk be authorized to attend Erie County Municipal Administrative Officers Association meetings and the NYCOM and OSC Fall Training School with all expenses incidental to the meetings to be paid by the Village.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the Director of Public Works be authorized to attend the Erie County Town Highway Superintendents Association meetings and the Village Public Works and Streets Superintendents meetings with all expenses incidental to the meetings and schools to be paid by the Village.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that two Department of Public Works employees be authorized to attend NYCOM Public Works School to be held in the fall, the Western New York Stormwater Conference and the N.Y.S. Rural Water School with all expenses incidental to the schools to be paid by the Village.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee McNatty, seconded by Trustee Hogenkamp that the Code Enforcement Officer be authorized to attend the Niagara Frontier Building Officials meetings with all expenses incidental to the meeting to be paid by the Village.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

That concluded the organizational meeting.

Mayor Clinton opened the budget hearing at 7:16 p.m. and gave a brief overview of the tentative budget. Key points she cited were:

- Tax rate \$4.18, an increase of 1.96% and below the tax cap.
 - Rising infrastructure and equipment costs are factors in tax rate increase.
- DEC Grant allowed a reduction in the garbage fee.
- Listed Capital Projects scheduled, as well as the Meter Project that should be close to completion soon and the 20A Watermain Project will begin.

Mayor Clinton asked three times for comments in favor and three times for comments opposed to the tentative budget. There were none.

Moved by Trustee Hogenkamp, seconded by Trustee McNatty that the tentative budget hearing be closed at 7:17 p.m.

On the question:	3 voting "Aye"	0 voting "Nay"	Carried
	Trustee Hartung		
	Trustee Hogenkamp		
	Trustee McNatty		

Moved by Trustee Hartung, seconded by Trustee McNatty that the budget for the fiscal year 2018-2019 be adopted as presented.

On the question:	3 voting "Aye"	0 voting "Nay"	Carried
	Trustee Hartung		
	Trustee Hogenkamp		
	Trustee McNatty		

Moved by Trustee McNatty, seconded by Trustee Hartung to accept the minutes of 3/26/18 as presented.

On the question:	3 voting "Aye"	0 voting "Nay"	Carried
	Trustee Hartung		
	Trustee Hogenkamp		
	Trustee McNatty		

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the vouchers numbering 2168 to 2186 in Abstract #19 of 2017-2018 in the amount of \$76,474.51 be paid as presented.

On the question:	3 voting "Aye"	0 voting "Nay"	Carried
	Trustee Hartung		
	Trustee Hogenkamp		
	Trustee McNatty		

No comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee McNatty that the reports of the Village Justice, Assistant Village Justice, Water Department and Treasurer for the month of March be received and filed.

- Code Enforcement Officer James Larivey had nothing to report.
- Director of Public Works Murphy asked residents to keep brush out of the street, instead piled by the curb.
- Trustee McNatty had nothing to report.
- Deputy Mayor Hartung had nothing to report.
- Trustee Hogenkamp reported that the Village is working on street lights.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton had nothing to report.

Moved by Trustee Hogenkamp, seconded by Trustee Hartung that Mayor Clinton be authorized to sign a contract with Independent Health renewing employee health insurance coverage for the period June 2018-May 2019.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee McNatty, seconded by Trustee Hogenkamp authorizing the annual Newsletter and Water Quality Report to be mailed to property owners with their 2018-2019 Village Tax Bill.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

Moved by Trustee Hartung, seconded by Trustee McNatty to authorize the purchase of a T400 Series Conventional Truck from Kenworth Northeast Group and an amount not to exceed \$175,000.00 be expended from the Reserve for Equipment Fund, subject to a permissive referendum.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty

The next regular meeting is scheduled for April 23, 2018.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp to adjourn at 7:22 p.m.

Respectfully submitted

Mary Beth Jensen
Village Clerk-Treasurer