

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, April 23, 2018 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee Jonathan E. McNatty
Trustee Shannon S. Fuhrman

Others present:

Dir. Of Public Works Michael P. Murphy
Clerk-Treasurer Mary Beth Jensen

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee McNatty, seconded by Trustee Hartung to accept the minutes of 4/9/18 as presented.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hartung		
	Trustee Hogenkamp		
	Trustee McNatty		
	Trustee Fuhrman		

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the vouchers numbering 2187 to 2205 in Abstract #20 of 2017-2018 in the amount of \$26,195.04 be paid as presented.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hartung		
	Trustee Hogenkamp		
	Trustee McNatty		
	Trustee Fuhrman		

There were no comments from the floor of items not on the agenda.

- Director of Public Works Murphy asked residents to be patient, the DPW is busy with spring clean-up and repair from plow damage is scheduled. He also reported that the hanging baskets were planted last week.
- Trustee McNatty reported that the OP Fire Company, with Windom and Hillcrest Fire Companies will be participating in RecruitNY on April 28-29.
- Deputy Mayor Hartung reported that the Village is still looking for Summer Help. Applications can be found on the Village Website. He also commented that the DPW is doing an excellent job keeping up with brush collection.

- Trustee Hogenkamp reported that a tree planting ceremony honoring Sharon Burke will take place on Friday at 4:30 p.m. at Steinwach’s Oak Grove.
- Trustee Fuhrman had nothing to report.
- Clerk Treasurer Jensen reported that if residents have any questions regarding their water bill they can call the Village Office. The Office Staff will be happy to help with any questions or concerns.
- Mayor Clinton reported that she received a message from the Orchard Park Police Chief, asking that residents keep brush off the streets.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the 20A Watermain Replacement Project be awarded to E&R General Construction, Inc., in the amount of \$1,496,421.50, their base bid. This project involves the installation of approximately 6,300 l.f. of 8-inch and 12-inch PVC and ductile iron pipe and appurtenances along East Quaker Road and West Quaker Road in the Village of Orchard Park.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
 Trustee Hartung
 Trustee Hogenkamp
 Trustee McNatty
 Trustee Fuhrman

Moved by Trustee Fuhrman, seconded by Trustee McNatty that a public hearing be scheduled on Monday, June 11, 2018 to hear public comment on the MS4 (Municipal Separate Storm Sewer Systems) Annual Report, available for review in the Orchard Park Village Office June 4, 2018.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
 Trustee Hartung
 Trustee Hogenkamp
 Trustee McNatty
 Trustee Fuhrman

Moved by Trustee Hogenkamp, seconded by Trustee Hartung that Director Murphy be authorized to purchase a Tarco Highlander V-Box Spreader from Viking Cives and an amount not to exceed \$21,000.00 be expended from the Reserve for Equipment Fund, subject to a permissive referendum.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
 Trustee Hartung
 Trustee Hogenkamp
 Trustee McNatty
 Trustee Fuhrman

Moved by Trustee McNatty, seconded by Trustee Fuhrman to authorize Mayor Clinton to sign the Employee Memorandum of Understanding and Administrative Policy for the fiscal year 2018-2019.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
 Trustee Hartung
 Trustee Hogenkamp
 Trustee McNatty
 Trustee Fuhrman

Moved by Trustee Hartung, seconded by Trustee Hogenkamp authorizing the following budget adjustments for the 2017-2018 budget year:

- Increase expense budget for:
 - (AA-65142-100) Snow Payroll by \$7000.00
 - (AA-65410-100) Sidewalk Payroll by \$1000.00
 - (AA-61640-403) Central Garage Supplies by \$320.00
 - (AA-61640-406) Central Garage Computer by \$100.00
 - (AA-65142-405) Snow Gas and Fuel by \$80.00
 - (AA-69020-800) Medicare by \$1600.00
 - (FF-61910-400) Unallocated Insurance by \$50.00
- Decrease expense budget for:
 - (AA-61325-408) Erie County Sewer Fees by \$500.00
 - (AA-61620-100) Village Hall Payroll by \$600.00
 - (AA-63620-100) Building Inspector Payroll by \$3000.00
 - (AA-65110-104) Street Maintenance Payroll by \$400.00
 - (AA-68140-100) Storm Sewers Payroll by \$2000.00
 - (AA-68510-100) Beautification Payroll by \$2000.00
 - (AA-69030-800) Social Security by \$1600.00
 - (FF-68340-405) Gas and Oil by \$50.00

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty
Trustee Fuhrman

Moved by Trustee Fuhrman, seconded by Trustee McNatty that the Orchard Park American Legion Post #567 be granted permission for a parade and ceremony on Memorial Day, Monday, May 28, 2018. The parade to assemble at 8:30 a.m. at the Orchard Park Library and proceed at 9:00 a.m. The route to be north on South Buffalo Street, west on West Quaker Street to Veterans' Park where there will be a memorial ceremony. Permission contingent on receipt of proper insurance certificates, approval of a State Permit by the DOT, and the Police Department is to be notified of the parade and route.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty
Trustee Fuhrman

Moved by Trustee Hogenkamp, seconded by Trustee Hartung to authorize the Orchard Park Little League to parade on Village Streets Saturday, May 5, 2018. The parade will begin at 10:00 a.m. from the Orchard Park Middle School and proceed down South Lincoln Avenue to Thorn Avenue, entering the Baseball fields via the Thorn Avenue entrance. The Little League will be responsible for coordinating the road closures with the police department. Approval contingent upon proper insurance submittals.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Hogenkamp
Trustee McNatty
Trustee Fuhrman

The next regular meeting is scheduled for May 14, 2018.

Moved by Trustee Hartung, seconded by Trustee McNatty to adjourn at 7:12 p.m.

Respectfully submitted

Mary Beth Jensen
Village Clerk-Treasurer